

Buddy Bench

Customized Graphics & Logos Request Form



CONTACT INFORMATION

Let us know who to contact with questions, order information and billing.

School Name _____
 School Contact _____
 Contact Phone _____
 Contact Email _____
 School Website _____

SHIPPING INSTRUCTIONS

Please provide the address for shipping of samples and final product. For the benches, let us know if you have any restrictions for trucks.

Shipping Address _____

 City _____
 State _____
 ZIP _____
 Shipping Contact _____
 Hours _____
 Notes _____

ORDER INFORMATION

Please read the next page for details that will assist with your order.

Bench Model No _____
 Number of Benches _____
 Description of Custom Graphics _____

Type of Bench	Indoor/Laminate	Outdoor/Fiberglass
Graphic Theme	School name & colors	Name, colors & logo

COLOR INFORMATION

If colors are not specified or known, Palmer Hamilton will match your logo colors to our best ability.

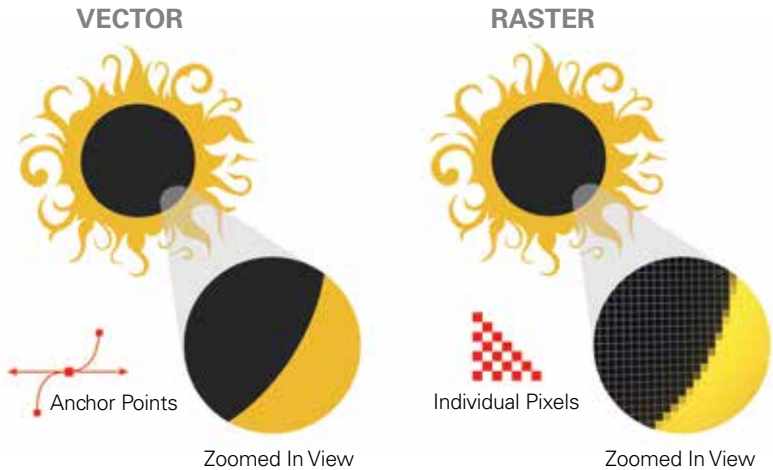
School Colors _____
 Specify Pantone® Number (if known) _____
 Background Color _____

We cannot guarantee precise color match. The logo process may be extended if multiple color changes are necessary.

Initial information and file preparation help this project move smoothly through the process. Contact us if you have any questions. 800.788.1028.

LOGO FILE SPECIFICATIONS

To process your logo request, we need a high resolution graphics file.
 Accepted formats:
 Adobe Illustrator (.ai file),
 Encapsulated Post Script (.eps file),
 High Resolution .jpg (must be 300 dpi at 3"x3" or above).



SELECT YOUR GRAPHIC ORIENTATION

Select which of these two options you would prefer on your bench back and seat. You can order a plain seat (request your laminate color) along with the logo back, or both seat and back will be the same graphic.



ORDER AUTHORIZATION

Please sign this form. Send to:
 Palmer Hamilton
 143 S Jackson Street
 Elkhorn, WI 53121
 info@palmerhamilton.com

Signature _____

Included information:

Completed Form _____

Vectorized Logo _____

Color Specifications _____